

# Whaley Bridge Primary School

Dear Year 3 Parent(s)/Carer(s),

Here is some information about how things are run in our class. We're all looking forward to a challenging and very happy year.

## Uniform

In the classroom and playground your child is expected to wear sensible school shoes and **not trainers**. Trainers can be worn at lunchtimes for outside sporting activities, but must be changed for afternoon school. High heels are unsuitable wear for school and children wearing these or trainers will be asked to change into P.E. pumps while in school.

## P.E. – Monday Swimming – Thursday

Please ensure your child has a full P.E. kit in a suitable bag at all times. They must change footwear and have T-shirt, shorts or appropriate trousers (e.g. track suit bottoms). Hygiene is important, so P.E. bags should go home regularly for the kit to be washed. Much of the P.E. this term will take place in the hall so **black pumps are a must**. Sports and games that take place outside will require trainers (**NOT PUMPS**): Please ensure your child has both types of footwear available.

## Reading Folders

Your child will be heard read at least once a week at school. Please try to read with your child as often as possible and at least three times a week (10 minutes at a time is adequate), to ensure progression. Every child must bring their folders with the book and reading record to class each day. There is a box in class for children to put their reading folder in when their home reading book needs changing. It is their responsibility to put it in this box. If it is not there,

we will not know that the book needs changing, and therefore it may go some days without being changed.

### Cloakrooms

Cloakrooms and corridors are very busy at the start and finish of the day. In Key Stage 2, we expect your child to be independent, meeting and leaving you in the playground. The children know which door they should enter and leave by. **Packed lunches go onto the racks in the servery.** No child should be in school accompanied or otherwise until 8.50am, except where a special arrangement applies.

### Dinner Money

If your child has school lunches payment should be sent in every Monday morning in an envelope with your child's details on the front. If dinner money payments fall into arrears by two weeks we will ask you to send your child in with a packed lunch until the debt is cleared. Should this reoccur you will be asked to give your child packed lunches until the end of term. Lunches can be paid for weekly or half termly. Occasionally, your child may require a lunch on a particular day, if this is the case; please send in the money on that day.

### Telephone calls

We try to encourage children to become independent. When children join Key Stage 2 they will be responsible for remembering homework, P.E. kit etc. If they do not wish, or are unable, to borrow and want to telephone home, phone calls will be charged at 10p for local calls and 50p to a mobile. Should your child feel ill or have an accident and need to ring home we will of course not charge for telephone calls.

### Swimming

Year 3 will be swimming on a Thursday afternoon, from 2.15pm – 3.30pm. Unless an arrangement has been made with Mrs. Goodall, Mrs. Walton or

myself and, a note provided, your child must take part in the swimming lesson as part of their curriculum coverage.

If you can help with swimming please sign the list on the classroom door. CRB clearance must be given before you are able to act as a volunteer. Forms are available from the school office.

### In conclusion

Sorry for the length of the letter, but things run much better if there are clear routines. I don't want to lose teaching time chasing lots of trivial items. Everyone in our class is looking forward to a busy and exciting year, and if you have any questions or concerns, I am always around after school when it is much quieter! So please come in and talk, you are always welcome.

Yours faithfully,

Mr. S. Hepworth  
Class teacher