

# PTA ANNUAL GENERAL MEETING MINUTES

**Minutes of a meeting held on  
Thursday 16<sup>th</sup> March 2011 at 8.00 pm  
in the School Hall**

1) **Present:** Liz McCann (Chair) Rick Heys Fay Walton Tina Crick  
Debbie Webster Dawn Barlow Candice Smith Angela Ramsden  
Mark Adey Ruth Dickman Liz Stott Mary Jones  
Sarah Moran Helen Gilbert

2) **Apologies:** Karen Bingle Gary Noden Lisa Guest

3) **Minutes of last meeting**

Action

The minutes of the previous meeting were accepted as a true record.

4) **Out-going Chairperson's Report**

LMcC thanked everyone on the Committee for attending the meeting and for a good year and for their support in all events. The Christmas Fair was another success as were the Christmas cards and plans are in place to repeat them again this year. The Whaley Wander was a great night and a date has been set for this to be repeated with the band already booked. The Quiz Night was a great success and we will look at having two over the course of a year, cake and toast stalls continue to raise good money and LMcC thanked MJ for her support sorting out a new cake rota. Overall LMcC said she had enjoyed the year.

5) **Out-going Treasurer's Report**

Another successful year of fund raising where we have made in the region of £4,877 profit. We currently have £10,662 in the bank which includes a balance of £5,785 from the start of the year. The Christmas Fair did well overall even though the weather was against us, the total raised included the production of Christmas Cards. Money spent this year was £6,347 which includes £2,000 grant to the school.

6) **Headteacher's Report**

RH thanked the PTA, and Liz in particular, for the tremendous effort and hard work of the PTA in raising funds for the school over the year. The Christmas Fair was good and fun and the cards were appreciated. The Whaley Wander was a lovely night and he hopes the next one is as good. RH thanked all those who made pancakes and supported the day. The school discos continue to be enjoyed and he wondered if we could fit another one into the year.

Demolition of the old toilet block is due to commence on the 18<sup>th</sup> April but will not cause a problem for the planned car boot sale on the 15<sup>th</sup> May. More money is needed for the development project when work commences. It is hoped the school may be able to get some support from local businesses providing concrete and building blocks as a donation. Another suggestion was that the children each buy a brick and sign it. A roll of honour will also be needed for people and companies who have contributed.

A Centenary committee has been set up with events planned for celebrations in September. A local artist has been commissioned to paint a picture of the school which will be available for purchase in both ink and water colour in varying sizes from A3 to cards. The artist is doing this for cost of materials only.

In closing, RH once more expressed his thanks and asked that the new committee continue the good work of the PTA throughout school.

#### 7) **Election of a New Committee**

The previous year's Committee was dissolved and a new one elected as follows:

- **Chair** – Liz McCann. Liz agreed to continue for a further year in the absence of anyone to take over. However, she is concerned that as her children progress through the school, she sees less of the new parents in KS1 and therefore reducing the chances of new recruits for the PTA.
- **Deputy Chair** – Liz Stott.
- **Treasurer & Charities Commission Liaison** – Mark Adey. Agreed it made more sense for these roles to be combined.
- **Secretary** – Lisa Guest & Angela Ramsden. RD to arrange to meet with LG/AR asap to hand over.
- **Catering Committee** – Tina Crick, Mary Jones, Candice Smith and Debbie Webster
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- **Independent Auditor** – Stuart Proud – MA to check that Stuart is happy to continue in this role for us.

Thanks goes to all those who were willing to stay on in their roles and for those new people willing to play an active part.

#### 8) **In-coming Chairperson's Report**

LMcC thanked all those who had attended the meeting and were willing to play an active part in the PTA. However, she said that more communication was needed within the PTA and RH suggested we ask Mrs Wilde to help with that via texts. Hopefully, we will all work well as a team and help each other where necessary. One of our main goals must be to encourage more members. A comment was made from one of the new committee members that some parents viewed the PTA as 'an established group which was too clicky' and were therefore put off coming to the meetings. Also felt that if they did come they would have to commit to a job that they didn't have time to do. LMcC suggested that perhaps we have a day time meeting/coffee morning to encourage new people and stressed that even making a cake is a great contribution to the PTA. LMcC said that it is also very hard for her to walk into a group of parents she doesn't know and ask for their help.

#### 9) **Upcoming Events**

- **Red Nose Day** – Friday 18<sup>th</sup> March – Help needed with making cakes and setting up and sale – LS, TC, HG and RD offered.
- **Mothers' Day** – Friday 1<sup>st</sup> April - Chocolate bars being sold after school £1.50 each.
- **Bag 2 School** – Tuesday 5<sup>th</sup> April – Flyers need to go out soon.
- **Car Boot Sale** – Sunday 10<sup>th</sup> April. LMcC sorting.
- **Easter Bonnet** – Thursday 14<sup>th</sup> April – Suggested theme this year is The Royal Wedding. Hats and eggs could be done with the wedding theme in mind. Also suggested paper plate competition to be launched as a project for the children over the Easter Holidays. Judging could take place at the next Governors meeting on the 5<sup>th</sup> May
- **Tea Party – Royal Wedding celebration** – Coffee and cakes to be served after school as a project for the infant mums.
- **Car Boot Sales** – Liz Stott to co-ordinate More volunteers required.
- **Whaley Wander** – Fri 20<sup>th</sup> May Helen Roberts and Helen Gilbert have both volunteered to sort the walk route and quiz.
- **Summer Fair** – Saturday 19<sup>th</sup> June. To be discussed at next meeting.

- **Quiz Night** – date to be arranged for September.

10) **Any Other Business**

- **Carnival – 25<sup>th</sup> June** - Possibility of school running a stall – need a volunteer as no committee member was able to do it. LS suggested a centenary theme for the procession.
- **Promises Auction** – Everybody very keen and a sub-committee has been arranged.

11) **Date of Next Meeting**

t.b.c. Meeting closed officially at 9.30 pm.